

# COMPLIMENTARY EXHIBIT FLOOR MEETING ROOM RESERVATION FORM

IHA use only:  
Date Received  
\_\_\_\_\_

## COMPANY INFORMATION

Company \_\_\_\_\_ Booth Number (exhibitors only) \_\_\_\_\_  
Show Contact \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Province \_\_\_\_\_  
Country \_\_\_\_\_ Email \_\_\_\_\_  
Telephone \_\_\_\_\_ Website \_\_\_\_\_  
Company Type: ☐ Exhibitor ☐ Retailer ☐ Other: \_\_\_\_\_

## MEETING INFORMATION

Requested Building: ☐ South ☐ North

My company's meeting room selection is: First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_  
(See chart below for meeting room numbers and consult the Online Exhibitor Service Kit for exhibit floor locations.)

Date Choices: ☐ Tuesday, March 10, 2026 ☐ Wednesday, March 11, 2026 ☐ Thursday, March 12, 2026

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ (Two-hour maximum per day during Show hours)

## MEETING ROOM NUMBERS & CAPACITIES

### Clean + Contain/Wired + Well Expos

North Building - Level 3, Hall B1

### International Sourcing Expo

North Building - Level 1, Hall C1

Room #	Dimensions	Capacity
N1 - N2	10' x 20'	10 people

### Dine + Décor Expo

### Travel Gear + Luggage Expo

South Building - Level 3, Hall A

Room #	Dimensions	Capacity
S1 - S2	10' x 20'	10 people

## EXHIBIT FLOOR MEETING ROOM GUIDELINES

Please read IHA's exhibit floor meeting room policy in full. Check each box in acknowledgment, sign below and return to IHA.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> The complimentary exhibit floor meeting rooms are available to The Inspired Home Show 2026 exhibitors and approved registered retailers only.  | <input type="checkbox"/> Meeting rooms will be available only <b>during Show hours</b> and will be limited to a maximum of <b>two hours</b> .   | <input type="checkbox"/> Food and beverage are not allowed in exhibit floor meeting rooms.                                  |
| <input type="checkbox"/> Complimentary exhibit floor meeting rooms are semi-private. If you are interested in reserving a private meeting room at McCormick Place, please contact Sarah Veenstra at sveenstra@housewares.org. | <input type="checkbox"/> Meeting rooms will be set conference style only.   | <input type="checkbox"/> Upon receipt of the Exhibit Floor Meeting Room Reservation Form, IHA will assign the meeting room. |
|   | <input type="checkbox"/> Exhibit floor meeting rooms must be reserved through IHA and will be assigned on a first-come, first-served basis. Meeting rooms may also be reserved on-site based on availability. | <input type="checkbox"/> Confirmation of the exhibit floor meeting room assignment will be sent prior to the Show.          |

Please return to Sarah Veenstra:  
Email: sveenstra@housewares.org  
Questions? Tel: +1-847-692-0133

Signature \_\_\_\_\_ Date \_\_\_\_\_

THE  
INSPIRED  
HOME  
SHOW IHA's GLOBAL HOME +  
HOUSEWARES MARKET

March 10-12, 2026 | Chicago, USA  
**TUESDAY - WEDNESDAY - THURSDAY**

Tuesday, March 10	8:30 am - 5:30 pm
Wednesday, March 11	8:30 am - 5:30 pm
Thursday, March 12	8:30 am - 4:30 pm

**POWER HOUR:**  
5:30 - 6:30 pm  
Tuesday & Wednesday!  
(appointments recommended)  
An opportunity to extend  
buyer meetings an additional  
hour after the 5:30 pm close.



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TheInspiredHomeShow.com