COMPLIMENTARY EXHIBIT FLOOR MEETING ROOM RESERVATION FORM

IHA use only:
Date Received

_____

COMPANY INFORMATION

Company _____ Booth Number (exhibitors only) _____

Show Contact _____ Title _____

Address _____

City _____ State _____ Zip Code _____ Province _____

Country _____ Email _____

Telephone _____ Website _____

Company Type: ☐ Exhibitor ☐ Retailer ☐ Other: _____

MEETING INFORMATION

My company's meeting room selection is: First Choice: _____ Second Choice: _____
(Consult the Online Exhibitor Service Kit for exhibit floor locations.)

South Building - Level 3, Hall A

Room #	Dimensions	Capacity
S1 - S2	10' x 20'	10 people

Date Choices: ☐ Tuesday, March 9, 2027 ☐ Wednesday, March 10, 2027 ☐ Thursday, March 11, 2027

Start Time: _____ End Time: _____ (Two-hour maximum per day during Show hours)

EXHIBIT FLOOR MEETING ROOM GUIDELINES

Please read IHA's exhibit floor meeting room policy in full. Check each box in acknowledgment, sign below and return to IHA.

- ☐ The complimentary exhibit floor meeting rooms are available to The Inspired Home Show 2027 exhibitors and approved registered retailers only.
- ☐ Complimentary exhibit floor meeting rooms are semi-private. If you are interested in reserving a private meeting room at McCormick Place, please contact Sarah Veenstra at sveenstra@housewares.org.
- ☐ Meeting rooms will be available only **during Show hours** and will be limited to a maximum of **two hours**.
- ☐ Meeting rooms will be set conference style only.
- ☐ Exhibit floor meeting rooms must be reserved through IHA and will be assigned on a first-come, first-served basis. Meeting rooms may also be reserved on-site based on availability.
- ☐ Food and beverage are not allowed in exhibit floor meeting rooms.
- ☐ Upon receipt of the Exhibit Floor Meeting Room Reservation Form, IHA will assign the meeting room.
- ☐ Confirmation of the exhibit floor meeting room assignment will be sent prior to the Show.

Signature _____ Date _____

Please return to Sarah Veenstra:
Email: sveenstra@housewares.org
Questions? Tel: +1-847-692-0133

THE INSPIRED HOME SHOW® | IHA's GLOBAL HOME + HOUSEWARES MARKET

March 9-11, 2027 | Chicago, USA
TUESDAY - WEDNESDAY - THURSDAY

Tuesday, March 9	8:30 am - 5:30 pm
Wednesday, March 10	8:30 am - 5:30 pm
Thursday, March 11	8:30 am - 3:00 pm

POWER HOUR:
5:30 - 6:30 pm
Tuesday & Wednesday!
(appointments recommended)
An opportunity to extend buyer meetings an additional hour after the 5:30 pm close

Tel: +1 847.292.4200
TheInspiredHomeShow.com