CONVENTION CENTER SAFETY TIPS

The safety and security of our guests is important to the International Housewares Association. We would like to stress best-practices to all our attendees and exhibitors. It is important to note that there is no credible threat to our Show or to the Convention Center. We simply want to offer the following tips to keep our guests safe.

McCormick Place Security (Emergency): 312-791-6060 or simply "6060" on a house phone.

- DO NOT CALL 9-1-1. McCormick Place has direct contact with EMT's, Fire and Police.
- Report the TYPE of emergency, your name, your telephone number and location.
- Do not hang up, unless you are in immediate danger.

IHA Security Office (Non-Emergency): 312-791-6615 or simply "6615" on a house phone.

- For assistance with non-emergency security issues, our team can help.
- Please know you can contact our security team to inform them of any possible professional disputes, domestic disputes or harassment issues that could impact your time at the Show.

BE PREPARED

"See Something, Say Something": While at McCormick place, if you observe suspicious activity or see an unattended package/bag that seems peculiar, report it to McCormick Place Security at 312-791-6060.

Active Shooter Scenarios and Responses: Don't freeze. Be prepared to Act! Your options are:

- Run to Escape
- Hide from Sight
- Fight Back (including using common objects for defense)

Fires: When you enter an exhibit hall or meeting room, always visually locate the nearest exits.

Chemical Attack: Try to stay isolated. Avoid populated areas and flee from the area where the possible weapon attack occurred.

Reduce Health Concerns:

- Avoid close contact, especially with those who appear ill.
- Avoid shaking hands or hugs, if possible.
- Avoid touching your eyes, nose or mouth.
- Wash your hands frequently throughout the day.
- Practice other good health habits.

REDUCE SECURITY RISKS

Identification: Be careful leaving valuables, purses and IDs in meeting and hotel rooms. At a minimum, make a copy of your driver's license, so if it were lost, officials could use the information to check databases.

Passports: Do not carry your passport with you once you arrive at the convention destination. Make copies of your passport BEFORE you leave home and keep a copy at home and take one with you. Leave your passport in your hotel room safe or in the hotel safe. If it is stolen or lost, obtaining a new one to get home can be difficult, frustrating, and time-consuming and could even delay your return home.

Cash: Try not to carry all your cash with you. Be sure to leave enough cash in your hotel room safe to get you through the Show, should your money be taken. Avoid displaying large amounts of cash or other tempting items.

Purse/Shoulder Bags: Avoid carrying one, but if you must, carry it securely under your arm. Never wrap the purse strap around your arm or enter a tug-of-war with a thief trying to grab your purse. You could be seriously injured.

CONVENTION CENTER SAFETY TIPS

BE STREET SMART

Scan the Environment: Look for well-lit streets and areas you feel are safe. Select routes that are well-traveled by the public between your destination and hotel or McCormick Place. Avoid deserted areas and dark alleys. Be observant.

Be Confident: Communicate the message that you are calm, confident, know where you are going, and know what is going on around you.

Remove Your Show Badge: Leave company-branding tote bags in your room and be discreet with your name badge when out in the public.

Buddy System: Safety is in numbers. Periodically check on each other and agree on departure times.

Awareness: Remove headphones/earbuds to maintain awareness of your surroundings.

HOTEL, CONVENTION AND MEETING ROOM SAFETY

Escape Routes & Doors:

- Whether in the meeting room or guest room, notice the nearest exits in case of an emergency.
- Consider leaving your shoes, clothing and cell phone next to the bed should you need to run out the door.
- Keep the room key accessible.
- Do not let a stranger in your room if they do not have a uniform or badge. Make sure your door closes when leaving your room.

Escape Routes: Whether in the meeting room or guest room, notice the nearest exits in case of an emergency. Remember an emergency can occur at the most inopportune time and in the dark.

Hotel Door: Use all auxiliary locking devices on doors and windows. Use the door viewer to identify anyone requesting entry. Do NOT let anybody in the room without knowing they are expected and/or are wearing a uniform or badge. When in doubt, call the front desk. In a fire emergency, be sure to check the door for heat and smoke before exiting.

Elevator Safety: Upon entry, be sure to locate the Emergency Alarms/Call Buttons on control board. Always try to ride immediately to the right or left of the doors. When you are riding alone, position yourself in front of the control board should a malicious person enter – you would have access to the Emergency Alarm.

Hallway Safety: Upon check-in, visually locate panic alarms, fire alarms and exits. If you feel you are being followed by a suspicious person (while you are not close enough to safely get into room) either return to elevator lobby or start knocking on room doors.

Guest Room Entering/Exiting: Keep your key card and cell phone in your pockets (place them there before you take elevator).