

## Exhibitor Connect Plan | Showcase | Promote



# Book your Hotel Accommodations – Deadline Approaching

To take advantage of IHA's low hotel rates and flexible terms, please book new reservations on or before **March 1**.

#### Reminders

**Hotel Loyalty Points**: You can still earn points with your favorite brand when you provide your loyalty number to onPeak at the time of booking. Some brands are even offering DOUBLE and TRIPLE points.

### **Benefits of Booking in the Block**

#### **Hotel Incentives**

• Many of our contracted hotels offer <u>complimentary extras</u> to those who book as part of the official hotel block. Incentives include free internet access, restaurant discounts, spa discounts and much more.

#### **Group Bookings**

• Book your entire group, large or small, in real-time, with immediate confirmations. Nab the rooms you need now, and log in to assign guests later. Manage payment for your whole block or guarantee each room with separate credit cards.

#### **Flexible Terms**

• We know plans change so that's why there are no changes fees and no full pre-payment required at the time of booking, unlike most other booking channels.





# **Find New International Buyer Connections**

The Inspired Home Show is partnering with the U.S. Commercial Service on international buyer recruitment; Commercial Service-led buyer delegations from various countries will be at the Show.

To help the buyers with meeting U.S. companies and brands exhibiting at the Show, the Commercial Service will compile an Export Interest Directory, including information on companies interested in exporting, their target countries and products. To be included in this listing, please fill out the form below by February 28. This opportunity is available to U.S.-based exhibitors only.

COMPLETE THE FORM



# **Move-In and Move-Out Reminders**

Review the installation and dismantling information to expedite your set-up and take down process:

- All shipments must be in the exhibit space and unpacked with crates ready for storage by Saturday, March 16 at 5:00 p.m.
- Extended Work Authorization Forms are available at the Help Centers on-site for exhibitors working before 7:00 a.m. or past

6:00 p.m.

 Move-out begins at 5:30 p.m., Tuesday, March 19. Do not begin packing your product or dismantling early! If observed tearing down early, exhibitors may receive a \$1,000 fine.

Please be aware that after the Show closes you cannot leave the Show floor with product unless a government issued photo I.D. is presented and matches your official Show badge.

Also, after Show close, exhibitors do have in-and-out privileges until 10:00 p.m., but only with proper identification defined as a government issued photo I.D. that matches your official Show badge. After 10:00 p.m., exhibitors are no longer allowed back on the exhibit floors. However, if exhibitors are already in the hall they may continue working.





### **Airport Express**

Airport Express will have direct service from McCormick Place to Chicago Airports with departures every 30 minutes from Gate 3 in the South Building:

- March 18: Noon 6:00 pm
- March 19: Noon 6:00 pm

\$39.00 - For Single Passengers\$33.00 - Per Person for Groups

Visit the help desk at Gate 3 with any questions.

### READ MORE



### **Exhibit Floor Food Service**

OVG Hospitality has extended their food service ordering deadline to this **Friday, February 29.** 

Be sure to order before the deadline to avoid the 20% onsite order processing fee as well for a wider range of food and beverage options and exhibit booth engagement builders such as fresh cookies and Garrett Popcorn.

# EXHIBIT FLOOR MENU





# **Security Precautions**

Any precautions that you take are in your best interest. Review the helpful security precautions below to protect your property and yourself during your time at McCormick Place. Exhibitors are responsible for their booth, personal items and on-site team. For best-practices, please see our Convention Center Safety Tip & General Safety Tip document.





**Exhibitor Deadlines** 

Stay up-to-date on all upcoming deadlines using the Exhibitor Action Checklist.

### Upcoming Deadlines Include:

- February 23rd Shuttle Bus Video Sponsorship Deadline
- February 23rd Floral Services
- February 23rd Booth Security Guard Service
- February 25th Photography/Videography Advance rate
- February 26th Exhibitor Guaranteed Parking
- February 27th International Shipping U.S. Customs
  <u>Clearance Ocean Freight</u>
- February 28th Telephone, Internet Access, and Cable Access

**VIEW FULL CHECKLIST** 

Exhibitor Connect was developed to guide exhibiting companies in their participation at The Inspired Home Show. Each week you will receive relevant, deadline-driven topics covering both operations and marketing to ensure your company is on track to have a successful Show.



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